



## HARVARD SEWER & WATER COMMISSIONS

---

### MINUTES

---

Wednesday, September 25, 2013  
Town Hall Meeting Room

*Cindy Russo, Chair*     *Kyle Hedrick*     *Rick Maiore*

---

#### *Present*

Commissioners: Cindy Russo; Kyle Hedrick, Rick Maiore

Others: Chris Canton, Oak Hill Road; Scott Hayward; Elm Street; Lori Granville, Bolton Road; Tim Bragan, Town Administrator; Paige O'Brien

*The meeting was called to order at 10:05 a.m.*

#### **Discussion - 25 Oak Hill Road, Canton**

The property owner would like to upgrade his old system (not in failure) and is seeking insight as to whether or not there is a possibility that his property could someday connect to the sewer district. The Commission conferred that soon there will be enough usage data to gather and analyze. Based on the statistical results the Commission may consider going back to ATM and ask to expand sewer district.

#### **Discussion - 1 Still River Road, The Harvard General Store**

Owner Scott Hayward is requesting that the 30-seat restriction be lifted on the business' sewer connection permit. He is requesting 90 seats upstairs and 30 seats downstairs (a total of 120 seats). Ms. Russo recommends an increase in seat restriction to 120 seats and on no day will the usage exceed 600 gallons. Commission will draft a statement and present it to Mr. Hayward at the next meeting, October 9, 2013.

#### **Discussion – 52 Massachusetts Ave, Granville**

Ms. Granville made an inquiry to the Commission to see if there is a possibility that this property would ever be included in the sewer district. The Commission explained that, should the district expand, there are several other properties that would need to be included first and the location of the property would require a complex system to create enough pressure for the connection to work properly.

#### **Review + Approve Minutes**

- **8/16/2013** - Ms. Russo made motion to approve minutes as amended; Mr. Hedrick seconds; vote, aye, unanimous.
  
- **9/11/2013** - Ms. Russo made motion to approve minutes as amended; Mr. Hedrick seconds; vote, aye, unanimous.

### **Town Administrator's Report**

Mr. Bragan explained the details of the range of depth to ledge near Hildreth House and is seeking permission to blast. Mr. Maiore made a motion to issue a waiver from blasting regulation contingent on a blasting plan submitted to Commission. Mr. Hedrick seconds; vote, aye, unanimous.

### **Review Pending Applications for Connection Permits**

- 9 Elm Street, L'Ecuyer - Mr. Maiore made a motion to accept; Mr. Hedrick seconds; vote aye, unanimous.

### **DigSafe**

Mr. Hedrick reports that the rate for usage is \$1 per phone call. The Commission will need to submit a detailed map of the sewer system to prevent being billed for calls that aren't in the district. Mr. Bragan confirms that DPW will do markings. Mr. Hedrick will bring application to next meeting.

### **Water Commission Rules & Regulations**

Tabled until next meeting.

### **Water System**

Consider possible actions to be taken as advised by Ted Morine Tabled until next meeting.

### **Capital Funding Request**

Ms. Russo reported that the Capital Committee has inquired about Mr. Nota's request for funds to maintain exterior of tank and perform SCADA system upgrades. The Commission agrees that the money for the exterior maintenance should be drawn from a different fund and not CPIC funds. Ms. Russo will go to a CPIC meeting. Mr. Bragan will discuss with the Finance Committee.

### **Water & Sewer Rate Hearing**

Scheduled for October 9. Ms. Leonard presented the Commission with the existing rates and agreed to attend the hearing.

### **Review Pending Applications for Drain Layer's Licenses**

- No applications to approve.

Mr. Maiore motioned to adjourn at 11:40 a.m.; Ms. Russo seconded; vote aye, unanimous.

The next scheduled Commission meeting is Wednesday, Oct. 9, 2013  
9 a.m. in the town hall meeting room.

*Respectfully submitted by Paige O'Brien*

#### *Documents Cited:*

*Mr. Hayward's documents presented to Commission*

*Ms. Leonard's rate sheet*